

# MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: [clerk@marketlavingtonparishcouncil.gov.uk](mailto:clerk@marketlavingtonparishcouncil.gov.uk)

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## Minutes of the **Meeting** of the Parish Council held on **Tuesday 21st February 2023** At **7.22pm in the Old School**

**Councillors Present:** Cllr Osborn (Chairman), Cllr Davis, Cllr Andrew, Cllr Steele, Cllr Turner-Scott, Cllr Earley, Cllr Stevens, Cllr Vine, and Cllr Taylor.

**In attendance:** 2 members of the public (one left at 8.37pm), and Carol Hackett (Parish Clerk).

	<b>AGENDA ITEM</b>
22/23-196	<b>Apologies for Absence</b> Cllr Fraser and Cllr Boaden had sent apologies due to personal commitments, which were accepted.
22/23-197	<b>Declarations of Interest and Dispensations to Participate</b> There were none.
22/23-198	<b>Adjournment for Public Participation</b> The meeting was adjourned at 7.23pm and resumed at 7.30pm.
22/23-199	<b>Minutes of Council meeting</b> Meeting of the Parish Council held on the 17th January 2023. The minutes of the meeting, having been previously circulated to Councillors, were approved, and signed as a correct record (proposed Cllr Earley, seconded Cllr Stevens).
22/23-200	<b>Monthly Reports</b> <ul style="list-style-type: none"><li>a) <b>Chairman's Report</b> – The Chairman briefed councillors on the activities he had undertaken during the month.</li><li>b) <b>Wiltshire Councillor Report</b> – Cllr Muns had given his apologies prior to the meeting.</li><li>c) <b>Community Hall Trust</b> – Cllr Earley noted that the Trust had not met since the last Parish Council meeting.</li><li>d) <b>Youth Council / Youth Engagement</b><ul style="list-style-type: none"><li>i. Cllr Taylor referred to the notes from the initial meeting held to discuss formation of a Youth Council, which had been circulated with the agenda papers. She noted that the meeting had been very positive and well attended. The next meeting would focus on formally electing a Chairman and Vice-Chairman for the Youth Council, setting some objectives, and considering fundraising activities and sourcing pots of money for projects etc.</li><li>ii. On-going budget provision for refreshments – It was agreed to continue funding the cost of refreshments for future meetings from the 'Chairmans Expenses' budget.</li></ul></li><li>e) <b>Lavingtons Warm Spaces Initiative 'Friendly Fridays'</b> - The Clerk noted that a 'swap box' was being set-up for school uniforms, and Cllr Andrew reported that those attending were enjoying themselves and sharing skills.</li><li>f) <b>Vintage Meet 15<sup>th</sup> &amp; 16<sup>th</sup> July 2023</b> – The Chairman invited the Event Director to address the Council.<ul style="list-style-type: none"><li>i. Request from Organising Committee for a loan from the Parish Council to cover expenditure required prior to the event – It was proposed by Cllr Vine, seconded by Cllr Earley, and resolved to approve a loan of £2,000 - <b>ACTIONS</b> – Clerk to make necessary transfer to Chairman's Charity Account.</li><li>ii. Event Management Plan – It was proposed by Cllr Osborn, seconded by Cllr Turner-Scott, and resolved to approve the Plan documents.</li><li>iii. Working party to cut back hedges and trees around the Elisha Field boundary – A date of Saturday 24<sup>th</sup> of June at 10am was agreed – <b>ACTIONS</b> – To be publicised nearer the time.</li></ul></li></ul>

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22/23-201	<p><b>Market Lavington Neighbourhood Plan (Possible Review)</b> Councillors reviewed the information and guidance received from Wiltshire Council, and the Planning Consultant. Following further discussion, it was agreed in the first instance, to contact the landowners of the three sites allocated in the current Neighbourhood Plan to find out if they are still deliverable etc. – <b>ACTIONS</b> – Clerk to liaise with Planning Consultant and then contact landowners.</p>
22/23-202	<p><b>Coronation Weekend 6<sup>th</sup> – 8<sup>th</sup> May 2023</b> The Clerk referred to some initial ideas for village events which had been received from a local resident. Following further discussion, it was agreed to hold an Open Meeting in the Green Dragon to gather any other ideas, and volunteers to help facilitate events. Meeting date agreed for <i>Saturday 4<sup>th</sup> March from 2pm to 5pm</i> – <b>ACTIONS</b> – Meeting to be advertised in the Magazine and on Social Media.</p>
22/23-203	<p><b>Highways / Maintenance issues in the village</b></p> <ul style="list-style-type: none"> <li>a) AutoSpeedwatch (ASW) device for Spin Hill – The Clerk reported that the SID was now back on. Whilst the ASW device was now recording all types of vehicles, the weather conditions and mucky numberplates were reducing the number of verifiable images. The existing settings also meant that images were quite often not completely in the frame – <b>ACTIONS</b> – Clerk to adjust shutter settings.</li> <li>b) Oak tree in centre of Market Place – The Clerk referred to Cllr Fraser’s clarification that permission would need to be sought from Wiltshire Council before any pruning work could be carried out to the oak tree – <b>ACTIONS</b> – Clerk to liaise with Cllr Fraser and submit necessary application to Wiltshire Council for tree works in a Conservation Area.</li> <li>c) Fallen tree on Footpath from Drove Lane to Oak Lane – The Chairman reported that the tree had fallen across the fence into the neighbouring field. Several Councillors agreed to help remove the fallen tree from the field this coming weekend – <b>ACTIONS</b> – Clerk to liaise with landowner.</li> <li>d) Any other updates – The Clerk reported that the steps leading up to the Community Hall from the roundabout had now been replaced, repairs had been carried out to the Elisha Field boundary fence, and the leylandii trees to the left of the Pavilion removed. A request had been received from the neighbouring property owner for removal of the remaining leylandii tree at the front-left of the Pavilion, along with an offer to help with the work. Following further discussion removal of the tree was agreed as a joint project – <b>ACTIONS</b> – Clerk to liaise with neighbouring property owner.</li> <li>e) New matters to report for Handyman contractor / Parish Steward / Footpath, Amenity Land contractor / Wiltshire Council – Cllr Davis noted that the Parish Steward was carrying out limited duties, mainly pothole repairs, until new contract arrangements were in place.</li> </ul>
22/23-204	<p><b>Proposed new Scout building at Elisha Field – Agreement for Lease</b> The Clerk referred to the documentation received from the Parish Council’s Solicitor regarding the proposed agreement, and noted that they were also engaging with the executor of the late Mr Alexander regarding the land use covenant. Following a full review of the points raised by the Solicitor, it was proposed by Cllr Turner-Scott, seconded by Cllr Osborn, and resolved to accept their recommendations without amendment – <b>ACTIONS</b> – Clerk to advise Solicitor accordingly.</p>
22/23-205	<p><b>Correspondence Received</b></p> <ul style="list-style-type: none"> <li>a) Email from local resident noting the large amount of litter being left on edge of Salisbury Plain – Information forwarded to the MOD. Noted. <i>Any other correspondence received before the meeting, but after the agenda has gone to print will be included in an appendix and discussed/noted at the meeting</i></li> <li>b) Email from local resident regarding Blackdog Crossroads – <b>ACTIONS</b> – Chairman to respond to email.</li> </ul>
22/23-206	<p><b>Planning applications and decisions</b></p> <ul style="list-style-type: none"> <li>a) The following planning applications received which have been considered at a Planning Committee meeting were noted:</li> </ul>

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	<ul style="list-style-type: none"> <li>i. PL/2023/00774 The Barn 24 Spin Hill, Market Lavington. Construction of entrance walls &amp; gates, garden walls / fences, change of dormer cladding material previously approved – Some concerns and comments raised which if addressed, the Parish Council would then have No Objections to the application.</li> <li>ii. PL/2022/09535 (Outline planning permission: Some matters reserved) Mount Pleasant Yard, White Street, Market Lavington. Redevelopment of site including demolition of an existing building and erection of 4 no. live/work units (Sui-Generis) and 1 no. bed and breakfast (Use Class C1) – (Outline application relating to access and layout) - Further Planning Committee meeting scheduled for 28/2/23 to finalise the Parish Council’s response to this application.</li> </ul> <p>b) The following planning application received, which has not been considered at a Planning Committee meeting was noted:</p> <ul style="list-style-type: none"> <li>i. PL/2023/00324 HC-One care home, 39 High Street, Market Lavington. Willow tree – Fell. Car driven into main trunk – No Objection</li> <li>ii. PL/2023/00221 1 High Street, Market Lavington. Internal alterations, installation of 3 conservation rooflights on rear roof slope and replacement of 1 external door – No Objection</li> <li>iii. PL/2022/08220 The Barn, Spin Hill, Market Lavington. Construct a single storey timber stable block on a concrete base, and a manure clamp. Change of use to mixed agricultural and equestrian (amended plans / additional information – Concerns raised which if addressed, No Objection</li> <li>iv. PL/2022/08221 The Barn, Spin Hill, Market Lavington. Proposed dog grooming business (Four Paws Grooming) from a static site cabin on existing hard standing (amended plans / additional information – Concern raised which if addressed, No Objection</li> <li>v. PL/2023/00498 26 White Street, Market Lavington. 1 beech tree – fell – No Objection</li> <li>vi. PL/2023/00506 Sands Bungalow, Northbrook, Market Lavington. Single storey front extension and detached garage – No objection</li> </ul> <p>c) To receive and consider planning applications received after the issue of the agenda (<i>where the response time falls outside of the meeting schedule and an extension cannot be obtained</i>) There were none.</p> <p>d) The following recent planning application decisions made by Wiltshire Council were noted:</p> <ul style="list-style-type: none"> <li>i. PL/2022/09592 - Proposed Works to Trees in a Conservation Area. Land @ St Marys Road, Market Lavington. T1 - Beech: Crown clean. T2 - Norway Maple: Crown clean and 2m crown reduction. T3 - Alder: Deadwood. T4 - Birch: No works required. T5 - Beech: Crown clean and 2m crown reduction. T6 - Birch: No works required. T7 - Field Maple: No works required. T8 - Walnut: 3m reduction - No Objection.</li> </ul>
22/23-207	<p><b>Finance</b></p> <ul style="list-style-type: none"> <li>a) Councillors received and approved the financial reports - receipts and payments details for January 2023 (including card payments, and payments made in-between meetings), bank reconciliation and budget position for the financial year-to-date.</li> <li>b) It was resolved to approve the payment of 'on-line Payments' for February 2023, as per the schedule provided, which included copies of accompanying invoices and paperwork (including any payments made in-between meetings) – Proposed Cllr Turner-Scott, seconded Cllr Andrew. Cllr Vine abstained from the vote having not had the opportunity to review the payments to be approved.</li> <li>c) Councillors considered the one request received for Grant Funding in the 4th quarter of 2022/23 (as per Local Government Act 1972 Section 137 – a local authority may incur expenditure which in their opinion is in the interests of, and will bring direct benefit to, their area or any part of it or all or some of its inhabitants – benefit obtained must be</li> </ul>

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	<p>commensurate with the expenditure incurred). It was proposed by Cllr Earley, seconded by Cllr Stevens, and resolved to approve a payment of £125 to the Toddler Group.</p> <p>d) AutoSpeedWatch device – It was proposed by Cllr Turner-Scott, seconded by Cllr Davis, and resolved to approve the payment of £148 for the annual data connectivity charge.</p>
22/23-208	<p><b>General Parish Matters</b> There were none.</p>
22/23-209	<p><b>Adjournment for Public Participation (maximum of 5 minutes)</b> The meeting was adjourned and resumed at 9.07pm.</p>
22/23-210	<p><b>Date of next Meetings</b> Meeting of the HRAF committee – Tuesday 28<sup>th</sup> February 2023 Meeting of the Parish Council – Tuesday 21st March 2023</p>
22/23-211	<p><b>Closure of meeting</b> There being no further business the meeting was closed at 9.08pm.</p>

## Appendix

Payments for approval at February Parish Council Meeting				
Details	Cost Centre	Date of Payment	Amount Inc. VAT where applicable	Ref
Cleaner OS wages	4000/120	23/2/23	123.75	BP1
Handyman contractor monthly hours, and Petrol allowance *	various	23/2/23	311.25	BP2
Clerk wages and exps **	various	23/2/23	923.80	BP3
Jane Taylor – Reimburse cost of refreshments for Youth Council initial meeting	4090	23/2/23	15.10	BP4
TEEC – Parish Council website annual hosting fee	4180/110	23/2/23	216.00	BP5
Whatling Contractors – Improving surface of Clays bridleway	4440/130	23/2/23	1860.00	BP6
<b>TOTAL</b>			<b>3,449.90</b>	
Payments made in between meetings				
KBS Depot – Dog waste bin	4440/130	24/1/23	235.20	card
Cain Bio-engineering – Riverbank design drawings / submission of environmental permit	4440/13 EMR 340/337	7/2/23	2213.50	BP
Jim Forrester – Supply and fit Hive heating control in OS	4440/12	2/2/23	200.00	BP1
David Eastaff – Repair kitchen cupboard door / supply and fit self-closing mechanism and stopper for OS front door	Various	2/2/23	138.00	BP2
Alex Yates – Tree works behind Elisha Field Pavilion	4640	17/2/23	1920.00	BP1
Devizes Fencing – Repair hole in Elisha Field boundary fencing	4710	17/2/23	996.00	BP2 part £4,671.84 Total
Devizes Fencing – Replacement hand railing Community Hall steps	4430	17/2/23	3,675.84	BP2 part £4,671.84 Total

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\* Handyman contractor monthly hours worked £300 + Petrol allowance £11.25 = TOTAL £311.25

\*\* Clerk monthly wages £920.83 + reimburse cost of white bin liners X3 for OS £2.97 = TOTAL £923.80

Transfer made from D/A to C/A 18/2/23 £10,000